

## **DRAFT**

**These are DRAFT minutes, subject to amendment before final approval by the Red River Joint Water Resource District Executive Committee.**

RED RIVER JOINT WATER RESOURCE DISTRICT FULL BOARD  
SPECIAL MEETING  
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT  
HERITAGE CONFERENCE ROOM  
WEST FARGO, NORTH DAKOTA  
JULY 16, 2025  
8:30 A.M.

A special meeting of the Red River Joint Water Resource District (RRJWRD) Full Board was held on July 16, 2025, at 8:30 a.m.

Present were Josh Ihry, Steele County Water Resource District; Keith Weston, Southeast Cass Water Resource District; Bruce Anderson, Barnes County Water Resource District; Gerald Melvin, Maple River Water Resource District; Jay Colwell, North Cass Water Resource District; Don Kemp, Pembina County Water Resource District; Arv Burvee, Richland County Water Resource District; Michael Wyum, Sargent County Water Resource District; Melissa Hinkemeyer, Director, Secretary-Treasurer; Amy Hepper, Accountant; Elizabeth Smith, Administrative Assistant; Rita Nelson, Accounting Assistant; Sean M. Fredricks, Ohnstad Twichell, P.C.; Randy Gjestvang, North Dakota Department of Water Resources (NDDWR); Zach Herrmann, Houston Engineering, Inc.; Morrie Lanning, Barr Engineering Co.; Ted Preister, Red River Basin Commission Executive Director; and LuAnn Kemp, Pembina County Water Resource District Secretary-Treasurer. Grand Forks County, Nelson County, Ransom County, Rush River, Traill County, and Walsh County Water Resource Districts were absent.

### **Cost-share request – Pembina County Water Resource District – Renwick Dam Safety Project**

Don Kemp and Zach Herrmann gave an overview of the Renwick Dam. Mr. Herrmann stated that the Pembina County Water Resource District is requesting cost-share for repair of the bank failure that occurred on the spillway outlet channel of the Renwick Dam during the week of March 24, 2025. The RRJWRD previously approved cost-share for investigation and analysis needed to develop a recommendation, design, and cost estimate for the repair. Mr. Herrmann discussed the proposed project in more detail. The cost-share request is for 90% of the non-federal, non-state share of the project to exceed \$198,280. Mr. Herrmann indicated the request is for 90% due to the necessity of completing the project this year and limited funding availability locally. Discussion was held on the timeline of the project. Chairman Ihry noted the cost-share request was recommended for approval by the Executive Committee.

A motion was made by Manager Weston to approve the Pembina County Water Resource District cost-share request regarding the Renwick Dam Safety Project for up to 90% cost-share of the non-federal, non-state share of the project, not to exceed \$198,280. Manager Wyum seconded the motion. Upon roll call vote, the motion carried unanimously.

## DRAFT

### **Cost-share request – Pembina County Water Resource District – Emergency Action Plan Updates**

Chairman Ihry indicated the cost-share request from Pembina County Water Resource District for updates to Emergency Action Plans is an amendment to their original cost-share request. The total amount of cost-share requested exceeds the amount the Executive Committee can approve.

Mr. Herrmann stated the Pembina County Water Resource District is updating Emergency Action Plans for 8 of their dams on the Tongue River. Additional work is needed to complete the updates of these Plans. The RRJWRD previously approved a cost-share request for this project at their January 10, 2024, meeting. Mr. Herrmann stated the request today is for 65% of the non-federal, non-state share of the project not to exceed an additional \$10,413. The total cost-share amount would then be \$26,611.

A motion was made by Manager Melvin to approve the Pembina County Water Resource District cost-share request regarding their Emergency Action Plan Updates for up to 65% cost-share of the non-federal, non-state share of the project, not to exceed a total amount of \$26,611. Manager Colwell seconded the motion. Upon roll call vote, the motion carried unanimously.

### **Adjournment**

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

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Josh Ihry  
Chairman

ATTEST:

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Melissa Hinkemeyer  
Secretary